



Canadian Council of Professional Psychology Programs
 Conseil canadien des programmes de psychologie professionnelle

Documentation of Impact of COVID 19 on Internship Training

INTERNSHIP Program Reporting

This form was developed to help programs keep track of the decisions made about the completion of internships that may have been disrupted by COVID-19. Use of this form is voluntary and does not guarantee that regulators in any jurisdiction will automatically accept the decisions made. Regardless, this form may be useful for Directors or interns to use to recall what was decided and why, in order to answer any questions raised by a regulator.

Name of Program:				
Type of Program:	Internship	Consortium		
Type of Program:	Clinical	Counselling	School	Clinical Neuropsychology
Tracks:				
How many interns:				
Year of Internship:				
Date of completion of this form:				
Form completed by:				
DESCRIPTION OF IMPACT AND RESPONSE PER TRAINEE (fill this section out for each intern)				
Did your trainee obtain the 1600 required hours for the completion of their internship? Yes No				
If no, how many hours did they obtain?				
Did they experience any modifications to their internship year? Yes No				
If yes, what was the nature of these modifications? Minimal Modifications (e.g., training was halted briefly as services were moved online) Moderate Modifications (e.g., core training activity cut short before completion) Severe Modifications or Disruptions (e.g., entire training components were missed)				
Please describe any modifications that were more than minimal.				
What approach did the internship take to evaluate that the graduating intern demonstrated the competencies needed for successful completion? (select all that apply):				
Reviewed past practicum experiences (specifically within the area of anticipated competence) and confirmed minimal standards were met (e.g., reviewed AAPI application) Yes No				

Created learning / training opportunities with past client data (e.g., intern gained experience scoring and interpreting assessment data without administration to actual patient)	Yes	No
Increased the amount of professional development training	Yes	No
Provided more virtual learning opportunities to replace didactics, supervision, etc. that could no longer be completed in person	Yes	No
Changed the intern rotation to one that was still providing psychological services (not redeployed, etc.)	Yes	No
Provided virtual platforms for resumption of direct client hours	Yes	No
Consulted with previous supervisors as needed (e.g., to capture experiences the intern had after completing the application form and prior to starting residency the following September)	Yes	No
What other modifications did the internship program make that are not captured above?		
In what ways did the rapid adjustment to COVID afford the intern new learning opportunities?		

<i>If the modifications were more than minimal, the following questions may also be important to document, depending on the jurisdiction in which the intern hopes to become registered/certified:</i>		
Hours were obtained on a full time / part time basis?	Full Time	Part Time
Were the hours obtained within one internship program only?	Yes	No
Percentage of time spent providing a direct service to clients?		
Was there a didactic component to the internship not including supervision (e.g., case conferences, seminars, in-service training, Grand Rounds?)	Yes	No
If yes, how many hours a week were spent in these activities?		
How many hours of direct in-person supervision did they receive? (including direct supervision delivered via phone or videoconference)		

What was the structure of supervision? (e.g., multiple supervisors, multi-disciplinary, co-signature, direct observation)

What was the content of the supervision? (e.g., discussion of client cases, review of reports, ethical issues etc.)

What were the experiences provided? (e.g., demonstration of range of experiences such as different theoretical models and modalities, diverse activities, diverse client groups etc.)

Was there a defined training plan? Yes No

If yes, what was it? (e.g., statement of goals and objectives, and how these would be met)

FINAL COMMENTS

Please summarize any deviations from the intern's original training plan that did not impact their successful graduation from the internship, but did impact their stated goals.

Any other comments?